

**SAPPHOS ENVIRONMENTAL, INC.
EMPLOYMENT APPLICATION**

APPLICANT INFORMATION

Full Legal Name: _____
First
Middle
Last

Social Security Number: _____

Permanent Address: _____

Current Address: _____

Phone Number(s): _____

E-mail Address: _____

California Driver's License: _____ Exp Date _____

Documentation of Driver's Insurance: _____

Emergency Point of Contact: _____

Average Hours Per Week: _____

Rate of Reimbursement: _____
 (To be Completed by SEI) (If Applicable)

Job Reference Source (i.e., Monster.com, Website, etc.): _____

Position Applying For: _____

Recommended Schedule / Availability:

SUN	MON	TUES	WED	THUR	FRI	SAT

**Please fill in days and hours available*

**SAPPHOS ENVIRONMENTAL, INC.
EMPLOYEE SECURITY CLEARANCE**

Sapphos Environmental, Inc. is involved in several projects that require us to conduct work in areas subject to special security clearance. Such clearances require Sapphos Environmental, Inc. to maintain the following information:

- Ten Years Employment History
(Sapphos Environmental, Inc. is required to verify five years of previous employment)
- Conviction Information
- Employee Acknowledgment

If discrepancies occur, or the employee is not able to satisfactorily account for periods of unemployment of 12 months or greater, a FBI security check may be required.

Today's date _____

Your full name including any name changes: _____

If you were self-employed or unemployed, please provide appropriate documentation sufficient to allow verification.

EMPLOYMENT HISTORY

Please list employment history in reverse chronological order (most recent to most distant). Make as many photocopies as required of this page.

Employee's Name: _____ Social Security Number: _____

Employment / Education History <i>Please make sure to include ALL dates of employment, education and unemployment. (List the most recent event first)</i>			Verified by / Date
Start and End Dates Position(s) Supervisor's Name	Employer / School (Name, Address, Point-of- Contact, and Phone)	Comments	

TO BE COMPLETED BY SAPPHOS ENVIRONMENTAL, INC.

On _____ a verification of employment history concerning the above-referenced individual was conducted in full compliance with the requirements of 14 Code of Federal Regulations section 107.31 or 108.33.

The access investigation was conducted by:

(Name of person(s) who conducted verification of Employment History)

I, _____, certify that I have personnel knowledge concerning

Name (Title) _____

After the results of the review of employment history, I hereby certify and acknowledge that the above-mentioned individual has satisfactorily undergone an employment history review covering the past ten (10) years and verification of the five (5) years preceding the date the verification process was initiated.

Through the verification process Sapphos Environmental, Inc. was able to satisfactorily account for all periods of unemployment of 12 months or more during the previous ten-year periods.

TRUE

NOT TRUE

Initials

Initials

CONVICTION INFORMATION

EMPLOYEE'S FULL NAME:

List all aliases and nicknames used presently or in the past:

You are subject to an employment history verification for the past ten (10) years and possible FBI criminal history check. Within the past ten years, have you been convicted or found **not** guilty by reason of insanity involving any of the following offenses?

	<u>YES</u>	<u>NO</u>
1. Forgery of certificates, false making of aircraft, and other aircraft registration violations;	_____	_____
2. Interference with air navigation;	_____	_____
3. Improper transportation of a hazardous material;	_____	_____
4. Aircraft piracy;	_____	_____
5. Interference with flight crew members or flight attendants;	_____	_____
6. Commission of certain crimes aboard aircraft in flight;	_____	_____
7. Carrying a weapon or explosive aboard an aircraft;	_____	_____
8. Conveying false information and threats;	_____	_____
9. Aircraft piracy outside the special aircraft jurisdiction of the United States;	_____	_____
10. Lighting violations involving transporting controlled substances;	_____	_____
11. Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established security requirements;	_____	_____

- | | | | |
|-----|--|-------|-------|
| 12. | Destruction of an aircraft or aircraft facility; | _____ | _____ |
| 13. | Murder; | _____ | _____ |
| 14. | Assault with intent to murder; | _____ | _____ |
| 15. | Espionage; | _____ | _____ |
| 16. | Sedition; | _____ | _____ |
| 17. | Kidnaping or hostage taking; | _____ | _____ |
| 18. | Treason; | _____ | _____ |
| 19. | Rape or aggravated sexual abuse; | _____ | _____ |
| 20. | Unlawful possession, use, sale, distribution or manufacture of an explosive or weapon; | _____ | _____ |
| 21. | Extortion; | _____ | _____ |
| 22. | Armed robbery; | _____ | _____ |
| 23. | Distribution of, or intent to distribute, a controlled substance; | _____ | _____ |
| 24. | Felony arson; or | | |
| 25. | Conspiracy to attempt to commit any of the aforementioned criminal acts. | | |

I hereby state that the aforementioned information is a statement of fact. I understand that if convicted of any of the aforementioned actions, it would be grounds for immediate termination of employment from Sapphos Environmental, Inc.

Date: _____

SIGNATURE

PRINT NAME

EMPLOYEE ACKNOWLEDGMENT

I understand that should I become an employee of Sapphos Environmental, Inc. and I am convicted of any of the below listed crimes, I am to notify Sapphos Environmental, Inc. I further understand that such a conviction would constitute sufficient grounds for immediate termination of any employment with Sapphos Environmental, Inc.

1. Forgery of certificates, false making of aircraft, and other aircraft registration violations;
2. Interference with air navigation;
3. Improper transportation of a hazardous material;
4. Aircraft piracy;
5. Interference with flight crew members or flight attendants;
6. Commission of certain crimes aboard aircraft in flight;
7. Carrying a weapon or explosive aboard an aircraft;
8. Conveying false information and threats;
9. Aircraft piracy outside the special aircraft jurisdiction of the United States;
10. Lighting violations involving transporting controlled substances;
11. Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established security requirements;
12. Destruction of an aircraft or aircraft facility;
13. Murder;
14. Assault with intent to murder;
15. Espionage;
16. Sedition;
17. Kidnapping or hostage taking;
18. Treason;
19. Rape or aggravated sexual abuse;
20. Unlawful possession, use, sale, distribution or manufacture of an explosive or weapon;
21. Extortion;
22. Armed robbery;
23. Distribution of, or intent to distribute, a controlled substance;
24. Felony arson; or
25. Conspiracy to attempt to commit any of the aforementioned criminal acts.

Dated: _____

(Signature)

**NOTICE AND AUTHORIZATION OF CONSUMER REPORT AND/OR
INVESTIGATIVE CONSUMER REPORT**

I _____, understand that in connection with my employment and future employment with Sapphos Environmental, Inc., Acordia of California may request a Motor Vehicle Report from a consumer reporting agency concerning my motor vehicle operation history, which may include possible criminal history, and other information to the extent permitted by law. I understand that a Motor Vehicle Report may also include information as to my credit worthiness, character, general reputation, personal characteristics, mode of living, work habits, performance and experience, along with reasons for termination of past employment from previous employers. I understand that a Motor Vehicle Report may be obtained for employment purposes, as defined under the Fair Credit Reporting Act, or as defined under comparable state law. Specifically, this information may be requested for purposes of employment, promotion, reassignment, or retention as an employee and the information from my motor vehicle operation report may be used for the purpose of obtaining automobile insurance for Sapphos Environmental, Inc. as necessary to acquire the coverage. I voluntarily and knowingly authorize the release of all information requested by the agency for the purpose of preparing a Motor Vehicle Report.

I understand that I have the right to request a complete and accurate disclosure of the nature and scope of the investigation requested. In addition, I have the right to request that the consumer reporting agency provide a summary of my rights as a consumer (prepared by the Federal Trade Commission) and/or information in my investigative file, during normal business hours and upon reasonable notice to the consumer reporting agency.

My signature below authorizes the procurement of the Motor Vehicle Reports by Acordia of California, as a prerequisite during my employment at Sapphos Environmental, Inc.

_____ Date _____ Signature

Drivers License No. _____ State Issued: _____

Name: _____ Date of Birth: _____
Print name as it appears on license

[ATTENTION EMPLOYER: If this form is used to authorize an Investigative Consumer Report, a copy of this Notice must be mailed or otherwise delivered to the individual not later than three days after you first request this report. Also, you will have to clarify to the consumer reporting agency that you have provided the requisite notice to the individual.]